



神召會禮拜堂天澤幼兒園

入學申請表(2022/2023 年度入學)

申請編號：

此表格乃供輪候入讀本園之家長／監護人自願填寫，台端所提供之資料，只供本機構及有關政府／機構作為參考之用，家長可要求查閱及更正本會存備的資料。而取消輪候之兒童，此表格及所交來的資料會即時銷毀；至於中途退學及畢業生，此表格及有關資料將在退學七年後銷毀。

申請入讀的班級：N1(2-3 歲全日班) K1(3-4 歲全日班) K2(4-5 歲全日班) K3(5-6 歲全日班)
(請在適當加“√”)

1)個人資料

幼兒姓名(中)：	(英)：	請貼上 幼兒近照
性別：男/女	家庭信仰：	
出生日期： 年 月 日	出生地點：香港/國內/外國	
電話：	出世紙號碼：	
住址：		
聯絡人姓名：	關係：父/母 電話：	

2)家庭狀況

姓名	關係	職業	聯絡電話	備註
	父親			
	母親			

3)其他資料 (請在適當加“√”)

選擇本校原因：_____

介紹來源：自行申請 親友鄰里 社區團體轉介 本校單張/網頁 教育局網頁

兄弟姐妹/親友曾就讀本校，姓名：_____ 班級：_____

其他，請註明_____

家長簽署：_____

日期：_____

報名手續：請親臨本校遞交下列各項文件及報名費

- 填妥的入學申請表
- 幼兒出世紙副本
- 幼兒針咭副本(封面及內頁)
- 4.4X9 吋回郵長信封 4 個(已填寫地址及貼上郵票)
- 報名費\$40(已繳交的報名費將不作發還)

幼兒園專用欄

收表日期：	負責收表人：	
面試日期：	面試組別：	面試結果：取錄/備取/不取錄
註冊日期：	收據編號：	
入學日期：	離校日期：	
離校原因： <input type="checkbox"/> 升讀小一 <input type="checkbox"/> 轉校 <input type="checkbox"/> 其他：_____		



First Assembly of God Church Tin Chak Nursery

Enrollment Application Form (2022/2023 School Year)

Application No : _____

Personal data in this form is provided for processing application for nursery admission. After completion of the application procedure, all information provided will be disposed of.

Apply for Class : (Whole day session)	<input type="checkbox"/> N1 (ages 2 to 3)	<input type="checkbox"/> K1 (ages 3 to 4)
	<input type="checkbox"/> K2 (ages 4 to 5)	<input type="checkbox"/> K3 (ages 5 to 6)

(*Please tick the appropriate boxes.)

1) Personal Details of the Applicant

English Name :		Photo
Chinese Name:		
Sex : M /F	Religion :	
Date of Birth :	Place of Birth :	
Tel :	Birth Cert. No :	
Residential Address :		
Contact Person :		Relationship : Father / Mother
Tel :		

2) Family Details

Name	Relationship	Occupation	Tel	Remarks
	Father			
	Mother			

3) Other Details (*Please tick the appropriate boxes.)

Reason of select our school : _____

Introduction source :

apply yourself introduced by relatives/friends EDB website

referral by community groups school leaflets / website

Name of brother/sister/relative who is attending/has attended our school) (please note their name: _____ and class: _____)

Others _____

Signature of Parents/Guardian : _____

Date : _____

Please return the completed application form with:

1. copies of applicant's Birth Certificate 2. Immunization Record(2 sides)
3. application fee of \$40(non-refundable)
4. 4 self-addressed and stamped envelopes (size 4"X9")

For Office Use Only	
Date received :	Officer :
Interviewed on :	Group Interview :
Interview result : Admission / Waiting / No admission	
Date Registered :	Receipt No :
Date commenced :	Date of Leave :
Reason to leave :	<input type="checkbox"/> promote to Primary One <input type="checkbox"/> transfer to other kindergarten
	<input type="checkbox"/> Others : _____

神召會禮拜堂天澤幼兒園

2022-2023 學年幼兒班(K1)入學申請安排

(一) 索取申請表方法:

1. 親臨本幼兒園索取
或
2. 於本幼兒園網頁下載(<http://www.tcn.faog.org.hk>)

(二) 派發及遞交申請表時段:

1. 日期: 全年均派發及收取
2. 時間: 星期一至星期五 (上午 8 時至下午 6 時)
星期六(上午 8 時至下午 1 時)

(三) 申請手續:

請填妥「入學申請表」及連同下列文件交回本校，日後會約見幼兒及家長：

1. 幼兒的出世紙副本
2. 幼兒的針咭副本(封面及內頁)
3. 寫上住址及貼上\$2 郵票的回郵信封 4 個(4 X 9 吋)
4. 繳交報名費\$40 (取錄與否，恕不退還)

注意事項:

1. 不設限額收取入學申請表。
2. 申請入讀 2022-2023 學年 K1 班，面試日期為 2021 年 11 月 6 日，家長請於 2021 年 10 月 25 日前遞交申請表，否則需因應本校學位之情況，才安排進行面試。面見結果約 1 個月(即 2021 年 12 月 4 日前)以郵寄方式通知。

(四) 面見形式及安排:

1. 面見形式是與師生及家長互動，透過桌面遊戲、談話等來評估幼兒能力。
2. 只可 1 位家長陪同幼兒參與面見。
3. 學校會接納非華語家長和兒童由懂中文的親友陪同面見以協助溝通，或按需要為申請人安排傳譯服務。
4. 如需傳譯/翻譯服務，請致電 24863456 與本校聯絡。

(五) 取錄準則:

1. 以幼兒面見當天的表現為準，例如：禮貌、守規及情緒表現、對事物的好奇心、活動的投入度及參與度等。
2. 申請入讀之幼兒，如屬以下情況，將獲優先考慮：
 - 申請人的兄弟姐妹現正在本校就讀
 - 申請人有家庭需要入讀長全日制班

(六) 註冊安排：

1. 正選生：家長須於 2022 年 1 月 6 日至 8 日「統一註冊日期」(星期四至六)到本校辦理註冊手續，並須提交「註冊證」/「入學許可書」及繳交註冊費。
2. 備取生：本校會發出通知，請家長於指定日期到校辦理手續，日後有學額會通知家長辦理註冊手續。
3. 註冊費：\$1500 (如有關兒童入讀本校，本校會於 8 月份退回註冊費)
(若家長註冊後決定為幼兒轉校，請以書面通知本校。本校會儘快退回「註冊證」/「入學許可書」，但註冊費將不獲退還，而本校亦不會再為該幼兒保留學位。)
4. 查詢：
電話：24863456 電郵：tcn@faog.org.hk / info@faogtcn.edu.hk

備註：

1. 如家長未能於「統一註冊日期」內向本校提交「2022/23 註冊證」，本校或未能為其子女進行註冊。因此，家長須在指定日期內向教育局遞交申請。
2. 如幼兒於「統一註冊日期」後獲取錄，仍須以「2022/23 註冊證」註冊。
3. 「退學手續」-家長須於一個月前書面通知校方，若通知期不足一個月，家長需繳付該月學費。

(七) 相關連結：

2022/23 學年幼稚園幼兒班(K1) 收生安排

中文版

<https://www.edb.gov.hk/tc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-2.html>

英文版

<https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-2.html>

First Assembly of God Church Tin Chak Nursery
Admission Arrangements for Nursery (K1)Class in the 2022/23 School Year

(A) Collection of Application Forms (No quota):

1. Obtain from school in person
2. Download from school website (<http://www.tcn.faog.org.hk>)

(B) Distribution and Return Period:

1. Date: Whole year
2. Time: 8:00a.m. to 6:00p.m.(Mondays to Fridays)
8:00a.m. to 1:00p.m. (Saturdays)

(C) Application Procedures:

Please complete the "Application Form" and return to us with the following documents, and we will meet with children and their parents:

1. Photocopy of the child's birth registration record
2. Photocopy of the child's immunization record (cover and inner pages)
3. 4 self-addressed stamped envelopes (4x9inches) with \$2 stamp affixed
4. \$40 application fee payable upon appointment .(the application fee is non-returnable whether application is successful or not)

Precautions:

1. No set quota for the application.
2. Interviews will be conducted in 6 November 2021(parents please submit the application form before 25 October 2021; otherwise the interview should be re-arranged subject to the class vacancy. Notification will be sent by post for around 1 month. (before 4 December 2021)

(D) Format and Arrangement of Interview:

1. To asses children ability, teacher will interact with students and parents.
2. Only allow 1 parent accompany the child to participate the interview.
3. If interviews are arranged for Non-Chinese Speaking(NCS)children, we will arrange interpretation service for applicants where necessary or allow parents to be accompanied by a Chinese speaking relative/friend to facilitate communication.
4. Please contact us at 24863456 if interpretation/translation service if required.

(E) Admission Criteria:

1. Children would be assessed based on performance in interview, such as courtesy, regulatory compliance and emotional performance, curiosity, activity involvement and participation and so on.
2. For the admission application, priority will be given to the following situations:
 - The applicant with sibling(s) currently studying in our school
 - The applicant from families in need of long whole day classes(As the number of school places is limited, not all applicants fulfilling the priority consideration will be guaranteed a school place.)

(F) Registration Arrangements:

1. Successful applicants: Parents should complete the registration procedures for their child from 6 to 8 January 2022 (Thursday to Saturday of “Centralised Registration Dates”) by submitting the “RC” / “AP” to us and paying the registration fee.
2. Applicants on the waiting list: Parent receive the calling by us and need to complete the registration procedures according to the specified date. Parents are required to submit the “RC”/ “AP” to the kindergarten and pay the registration fee.
3. The registration fee for 2022/2023 whole day class is \$1500. (If the child concerned studies in our school, the registration fee paid will be refunded in August.)
(If an applicant wishes to change school after registering with our school, parents must notify us in written one month ago. Then getting back the “2022/23RC” from our school, we will no longer reserve the place for the applicant. The registration fee will not be refunded.)
4. Enquiry
Telephone no: 24863456 Email address: tcn@faog.org.hk / info@faogtcn.edu.hk

(G) Remarks:

- 1 Please be reminded that if parents cannot submit the “2022/2023RC” to us during registration, we may not be able to complete registration for their child. Hence, parents are required to submit application for the registration document to the EDB within the designated period.
- 2 If an applicant is admitted after the “centralised registration dates”, he/she is still required to submit the “2022/23RC” for registration.
- 3 Withdrawal Procedure - Parents must notify us in written before one month, in case the notice period less than a month, parents need to pay for the whole month tuition fee.

(H) References can be obtained from the following websites:

Admission Arrangement for Nursery(K1) Classes in Kindergartens for the 2022/23 School Year

<https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-2.html>